

# SACRAMENTO SERVES R US

## PROCESS REQUEST FORM

Firm: \_\_\_\_\_

Attention: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Case # \_\_\_\_\_

Documents \_\_\_\_\_ Case Title \_\_\_\_\_  
Rush: Yes No

File # \_\_\_\_\_ Last Date to Serve: \_\_\_\_\_

Subject/Entity Name: \_\_\_\_\_  
(please indicate name exactly as it should appear on Proof of Service)

Description: Age: \_\_\_\_\_ Height: \_\_\_\_\_ -Weight: \_\_\_\_\_ Race: \_\_\_\_\_ Sex: \_\_\_\_\_ Hair: \_\_\_\_\_

Residence Address: \_\_\_\_\_ Business Address: \_\_\_\_\_

\_\_\_\_\_

Best Time for Service: \_\_\_\_\_ Hours Worked \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Registered Process Servers, Voted #1 in Sacramento**

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SERVESRUS.COM